

**DUNES WEST ATHLETIC CLUB**  
**Maintenance Procedures for Tennis facility**

Some typical items – net replacement, clay courts need lines to be fixed, sprinklers need to be replaced.

- 1) Determine if it can be done in house or if needs to hire someone.
- 2) If it can be done in house usually Director of Tennis repairs the items, i.e. nets, windscreens, clay court lines, sprinkler heads, clay replacement, etc.
- 3) If Director of Tennis has to pay for replacement of repair items he turns in an invoice to General Manager. All items over \$500 must be approved by DWAC General Manager in advance.

Cleaning Interior Tennis Pro Shop

- 1) Take vacuum at least once per week.
- 2) Dust once a week.
- 3) Take garbage out when necessary.
- 4) All of the above are currently being done by the Director of Tennis.

Team Procedure

- 1) Determine what level by scheduling a free half-hour hitting session with a pro.
- 2) Once a level can be determined, then we can place them either on a day team or evening team depending upon what works for them and availability of spots on a team (we need 8 to form a team but no more than 12).
- 3) Fees for team \$12 LCTA dues, \$32 USTA membership, and Athletic Club dues. Anyone wishing to play in a league must have paid all applicable fees in order to play on a Dunes West team.
- 4) Director of Tennis and team captains coordinates all of the above steps.

Bad Weather Procedure

- 1) After a thunderstorm or really windy day, the windscreens will get blown down and have to be put back up. It takes approximately 15-20 minutes per screen.
- 2) If the clay courts are dry and we have a windy day, the top layer of clay will get blown away and has to be replaced.
- 3) In the fall, leaves fall on courts 3-6 and they have to be removed before ladies can play their matches.
- 4) All of the above are currently being done by the Director of Tennis.

Current Lesson Rates

1 hour Private	\$35 member	\$38 non-member
45 minute private	\$30 member	\$33 non-member
½ hour private	\$20 member	\$23 non-member
Semi-private	\$20 each member	\$23 each non-member
3 and me	\$14 each member	\$17each non-member
4 person private group	\$13 each member	\$16 each non-member
5 or more – 1 hour	\$9 each member	\$12 each non-member

5 or more – 1 ½ hour

\$12 each member

\$15 each non-member

Current Racquet Restringing rates

\$23 Syn Gut

\$25 Topspin

\$28 TNT

\$32 Live Wire